

UNEP LIRA-Guidance National Demonstration Projects

Module 1: Project Mobilization Phase

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Introduction (1)

- ❖ Key elements of a sound planning process
 - Ensuring support and participation
 - Work plan allowing participation of stakeholders
 - Awareness raising among government officials
 - Building a solid evidence base
 - Enough time for collection and analysis
 - Preliminary review of chemicals management situation
 - Targeting national situation and audience
 - Due process
 - Making the case right

Introduction (2)

- ❖ Two dimensions of prevailing national context to consider when starting the project
 - Existing structures for inter-sectoral dialogue
 - No – create
 - Some – amend/ extend
 - Workable – use
 - Analysis of national chemicals management situation
 - No – review
 - General – position the work into the national development agenda and detailed evaluation of needs and solutions
 - Prioritized – detailed evaluation of needs and solutions (Module II)

Introduction (3)

❖ Key steps

- Set-up project structure
- Conduct initial review
- Clarify work plan and milestones
- Draft project background documents
- First meeting of ICM, MSW

Objectives and Expected Outputs

❖ Objectives

- Establish a workable project structure
- Agree on a detailed work plan
- Mobilize stakeholders and support

❖ Expected Outputs

- A project structure allowing for broad stakeholders participation
- A detailed work plan
- Draft background material

Project Structure

- ❖ Three components
 - Coordination mechanisms
 - Inter-Agency Coordination Mechanism (ICM)
 - Multi-Stakeholder Workshop (MSW)
 - Management team
 - Project Director/ Coordinator (Lead Agency)
 - Possibly: Core Analytical Team
 - Technical experts
 - Expert legal developments
 - Expert Economic instruments
 - Possibly: expert institutional developments

Initial Review (1)

- ❖ Status of chemicals management in the country
 - What is current knowledge of chemicals production, imports, uses and related risks in the country?
 - To what degree is chemicals management integrated in the national development agenda?
 - What are the known priority chemicals management issues?
 - Who are the key stakeholders for chemicals policy making, implementation and enforcement?
 - Are there experiences of similar processes in other countries of the region?

Initial Review (2)

- ❖ National decision making and budget cycles
 - When does the next budget planning cycle begin?
 - How will the budget process be organized?
 - List of important contacts in the finance ministry and key sectoral ministries
 - Important research and decision-making groups that are current or likely to be established
 - Schedule of important meetings
 - Required inputs to the process and when
 - How should inputs be prepared and in what form to be effective (i.e. presentation style suitable to the process and the audience to be influenced)
 - Are there any other important milestones for the policy cycle in the timeframe of the project (elections, etc.)?

Preparation of Background Material (1)

- ❖ Characteristics of the message
 - Summarizes project in the national context
 - Clear, concise and non-technical
 - Explains the value of the project activities for the national development
 - Uses language tailored to the audience
- ❖ Critical for the success of the project
 - Start early and amend/develop throughout the project
 - Use adequate formats and styles
 - Time needed to communicate to non-chemicals audience
 - Inter-sectoral review before dissemination

Preparation of Background Material (2)

❖ Contents of the background papers

- Purpose
- Rationale
- Objectives
- Steps (from work plan)
- Activities
- Outputs and outcomes (results)

Thank you for your attention!

For more information:

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