

CNPq-TWAS FELLOWSHIPS PROGRAMMES

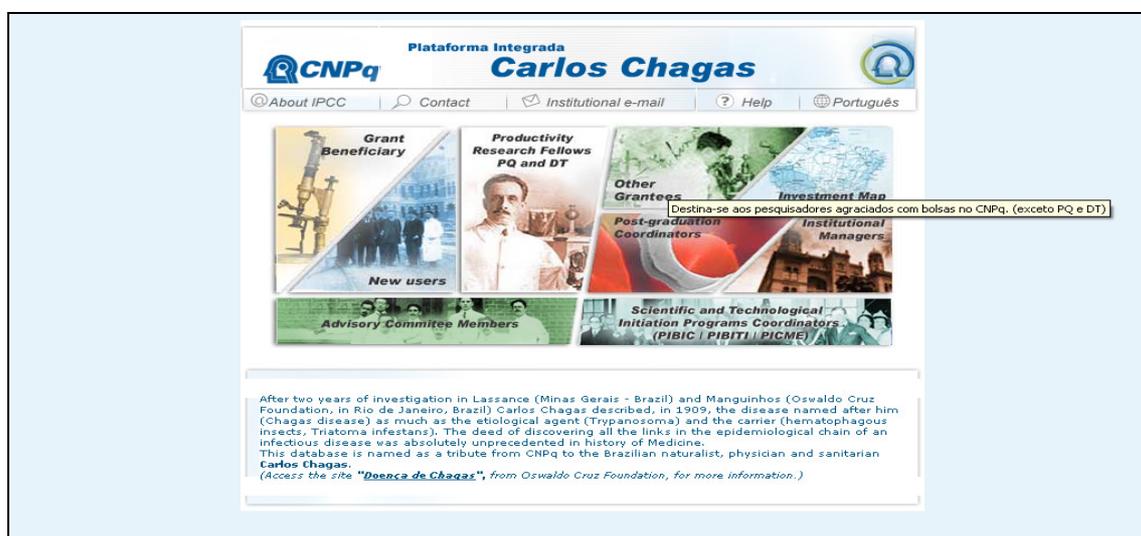
2010 CALL FOR APPLICATIONS

HOW TO SUBMIT YOUR ONLINE (ELECTRONIC) APPLICATION FORM

1. Before completing the electronic application form you must register your *Lattes Curriculum* (Lattes CV). Visit <http://lattes.cnpq.br/english/index.htm> to register your *Lattes Curriculum* in the section *Researchers and Students*. See the red arrow below.



2. After registering your *Lattes Curriculum* you should start submitting your application.
3. Go to the Carlos Chagas Platform at <http://carloschagas.cnpq.br/english/>
4. Click on at any picture on the page.



5. In the following page, provide the same e-mail and password you have provided for your Lattes CV when registering your Lattes CV.
If the page opened is in Portuguese, click on the English option in the top right hand corner.



6. In the following page, select the type of fellowship you are applying for by clicking on the icon . Please, note that if you are applying for a *Sandwich* Postgraduate fellowship you should still complete the full-time Postgraduate fellowship online application form.



- If by mistake you open a page like the one below, please, scroll down the page until you find the field “International Cooperation” and select the type of fellowship you are applying to. See the red arrow below.

The screenshot shows the CNPq e-fomento website interface. On the left, there is a navigation menu with options like 'New User', 'Warnings and Pending', 'Proposals and Requests', and 'Your Lattes CV'. The main content area displays a list of funding opportunities under various categories such as CTAMAZÔNIA, CTBIOTECNOLOGIA, CTENERG, CTHIDRO, CTINFRA, CTVERDE AMARELO, and International Cooperation. A red arrow points to the 'International Cooperation' section, which includes sub-sections like 'Multilateral Agreements' and 'CNPq-TWAS Fellowships Programmes - Application Process'.

IMPORTANT: PLEASE NOTE THAT YOU MAY LOSE THE CONNECTION TO THE ONLINE APPLICATION FORM IF YOU STOP ENTERING DATA INTO THE FORM FOR MORE THAN TEN (10) MINUTES. IF YOU LOSE THE CONNECTION, YOU WILL HAVE TO START AGAIN FROM THE BEGINNING. HENCE, WE RECOMMEND THAT YOU HAVE ALL YOUR PERSONAL DATA AND RELEVANT DOCUMENTS READY AND THAT YOU SAVE YOUR ONLINE APPLICATION FORM EVERY MINUTE.

- Before starting to fill out your application form, read the “**Instructions**” item carefully.
- In the field “**Applicant’s name**” you do not need to fill out the CPF field.
- In the field “**Individual fellowship**” you first must insert the name of the host institution in Brazil to which you are applying. Please, note that the online form, in some cases, automatically inserts the name of your home institution in accordance with the information you provided when you registered your Lattes CV. To change this information click on *Change* and insert the name, the acronym or part of the name of the institution in Brazil in order to select the Brazilian host institution from which you have obtained the acceptance letter. If you have obtained more than one acceptance letter, please, note you should only provide the first option i.e. the Brazilian host institution that you consider as the most suitable to develop your research studies.

11. After having selected the Brazilian host institution, continue to fill out the online application form attaching the required documents in the proper fields.
12. **Please, remember that after having attached each file, you MUST partially save the online form by pressing "Save" in the bottom of the page.**
13. In the field "***Fellowship's Benefits***", click on '*click here to inform the scholarship duration and benefits required*'. Please, note that if you are applying to a *sandwich* postgraduate fellowship - SW the maximum duration allowed is twelve (12) months.
14. In the field "***Declaration***", read the Declaration and click on '*I read and agree*' option to *mark that you agree* with the terms and conditions.
15. Before sending your online application to CNPq, you should save and print the form by clicking on '*Save*' and, after that, on '*Print*' at the bottom of the page, in order to verify if you have completed your application form.
16. After having printed and checked your application send it to CNPq by clicking on '*Send*' at the bottom of the page.
17. Immediately after sending the application, you will receive an electronic receipt of your application, which will serve as proof of transmission.
18. Any queries concerning this call for applications should be directed by e-mail to:
twas.ascin@cnpq.br
19. Good luck!